

**TOWN OF YARROW POINT
COUNCIL REGULAR MEETING MINUTES
November 14, 2017
7:00PM**

The following is a summary of the proceedings and is ***not*** a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:00 PM

PRESENT:

Mayor: Dicker Cahill

Councilmembers: Mary Elmore
David Feller
Steve Bush
Andy Valaas
Carl Scandella

Staff: Anastasiya Warhol – Town Clerk Treasurer
Austen Wilcox – Town Deputy Clerk
Kyle Kolling – Police Lieutenant Clyde Hill Police
Stacia Schroeder – Town Engineer
Wayne Stewart – Town Attorney

Guests: Pat McLaughlin – Solid Waste Division
Rajeev Nagar - Resident
Richard Smith - Resident

APPEARANCES:

MINUTES:

October 14, 2017 Study Session minutes will be sent to the Planning Commission for approval during their regular December meeting.

MOTION: Councilmember Feller moved to approve the Regular Meeting minutes of October 14, 2017 as amended. Councilmember Valaas seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

CONSENT CALENDAR:

MOTION: Councilmember Valaas moved to approve the Consent Calendar as presented including the Payment Approval Report dated 11/14/2017 approving payments as shown totaling \$158,949.02 plus payroll, benefits, and tax expenses of \$25,331.18 as shown on the attached payroll and benefits reports for a grand total of \$184,280.20. Councilmember Feller seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion Carried.

The following items were also approved as part of the Consent Calendar:

- Payment Approval Report; October
- Payroll, Tax, & Benefits Registers; October
- Town Planner Invoice; October
- Town Engineer Invoice; October
- Building Official Invoice; October

STAFF REPORTS:

Lieutenant Kyle Kolling gave a report on recent police activity.

Mayor Cahill stated that he has been researching surveillance camera options. The Council agreed to discuss the topic of surveillance cameras in a study session in 2018.

- Children's Playground Update
The Council concluded the Children's Playground installment needs to be a re-examined after the 2018 budget is set. The discussion has been pushed to 2018.

REGULAR BUSINESS:

AB 17-39 Solid Waste Interlocal Agreement, *for Authorization*

Solid Waste Director, Pat McLaughlin, gave a presentation on the purposes and benefits to extending the Town's Interlocal Agreement with 37 other jurisdictions. By going through King County Solid Waste, the Town is not required to manage its own waste utility.

MOTION: Councilmember Valaas moved to authorize the Mayor to enter into the agreement with King County. Councilmember Elmore seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

AB 17-36 3rd Quarter Financial Report

Mayor Cahill gave a recap of expected and unexpected budget items that took place during year 2017. Mayor Cahill gave an overview of the status of current funds and expenses. Clerk-Treasurer Warhol provided an explanation of some of the funds and their intentions.

AB 17-37 Town preliminary Budget; Public Review 678

Mayor Cahill gave an overview of the Preliminary Budget. The Council discussed future budgeting items with the staff and Mayor. Attorney and IT services are two large items that have been increased in the 2018 budget. The Council provided input to the staff on budget items. The staff and Council discussed budget planning for 2018. A risk management team is recommended by staff to do a review of current policies and procedures to provide a status assessment of the Town's departments. The Council sees the staff being potentially overwhelmed and not being able to increase duties over day-to-day activities.

The Council has tasked the staff to make a proposal for increased personnel for the next Council meeting.

The Council will meet Tuesday November 28 at 12:00 pm at a Study Session to discuss the 2018 budget further.

Mayor Cahill opened the Public Hearing at 9:16 pm

Mayor Cahill closed the Public Hearing at 9:17 pm

There was no public comment.

AB 17-38 IT Infrastructure Improvement Project, *for Approval*

Mayor Cahill explained that the proposal is from the same company who assisted with the data recovery during a recent cyberattack. An outside resident who has a background in IT security has offered to help Councilmember Bush with the review. Both had the following comments:

1. Equipment needs to be upgraded
2. New software licenses need to be purchased
3. New IT specialist needs to be hired

MAYOR & COUNCIL REPORTS:

- SR 520 Maintenance Update

Mayor Cahill stated that Yarrow Point and nearby jurisdictions are still in the negotiation process with WSDOT.

Councilmember Scandella reported on a tour he took of the Chittenden Locks intended for support put on by WRIA-8 and Army Corps of Engineers.

(Closed) Executive Session – Potential Litigation

Mayor Cahill announced that the Council will enter an Executive Session for the purpose of discussing potential litigation for approximately twenty minutes. There were no audience members present.

Mayor Cahill opened the Executive Session at 9:36 pm

Mayor Cahill closed the Executive Session at 9:48 pm

ADJOURNMENT:

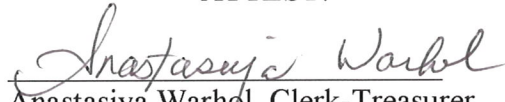
MOTION: Councilmember Valaas moved to adjourn the meeting at 9:49 pm. Councilmember Feller seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:


Dicker Cahill, Mayor

ATTEST:


Anastasiya Warhol, Clerk-Treasurer

